

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: VIA MARE CORPORATION Address: 7503 BAGTIKAN STREET , SAN ANTONIO VILLAGE, PASIG TIN: 000-111-049-005 Account No.: 0041-0227-52 Bank: BPI - G/F Greenbelt Square Complex Telephone: Paseo De Roxas, Makati City Branch	P.O. # 023-01-006 Date: January 30, 2023 Mode of Procurement: Small Value Procurement 53.9
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: January 31, 2023 at specific time
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Date of Delivery:	Payment Term: Full payment before the event (Bank to Bank)
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	Pax	Procurement of Food for SINAG: Parangal at Pagkilala sa Natatanging Lingkod Bayan (2022 OSG Praise Awarding Ceremony), inclusive of delivery and other charges: <i>Event Title: "SINAG: Parangal at Pagkilala sa Natatanging Lingkod Bayan (2022 OSG Praise Awarding Ceremony)"</i> <i>Event Date: January 31, 2023; 01:00pm to 07:00pm</i> <i>Delivery Address: Manila Metropolitan Theatre Padre Burgos Cor. Arroceros St., Ermita, Manila</i> Courtyard Setup Inclusions: Ice Cream/Sorbetes: at least good for 200 pax divided into two stations and 2 servers (Ube, Cheese and Buco flavor) Free Flowing Water *Includes at least 30 cocktail tables with skirting in Courtyard (and chairs if needed); *Each station must includes aesthetic set-up, table skirting, and servers/assistants; *Serves in the courtyard or placed to be assigned by end-users on or before 1:00pm. MEZZANINE AREA Filipino Breads (good for 700 pax) Pan de Coco (350 pcs) Spanish Breads (350 pcs) Free flowing coffee good for 700 pax Free Flowing Water *Must served in an aesthetic spread/buffet table with skirtings (Note: Filipiniana Theme) with at least 3 servers; *Supplier should provide a plate to the participants; *Each table must includes table skirting; *Includes at least 10 cocktail tables with skirting in Mezzanine Area; *Serves in area specified by end-users on or before 04:30pm. TWO MAIN ROOMS (BALL ROOM AND BULWAGANG MUSIKA) <i>Each pax should be allocated or served of at least: (Good for 700 pax)</i>	700	Php 800.00	Php 560,000.00

One piece petite bibingka with salted duck's egg and laguna cheese
 One servings of puto bumbong
 One serving of pancit bihon guisado with chicken and vegetables
 One cup of Sago't gulaman
 Free flowing Coffee and Hot Chocolate
 Free Flowing Water (Water Dispenser and Paper Cups)

- *Must served in an aesthetic spread/buffet table with skirtings
 (Note: Filipiniana Theme) with at least 3 servers per table;
- *Supplier should provide a plate to the participants.
- *Includes at least 15 cocktail tables with skirting in Ballroom
 and 15 cocktail tables with skirting in Bulwagang Musika;
- *Includes Long VIP Table and Chairs with servers for 25 pax
 to be placed in Ballroom;
- Note: Guests in the VIP Table/s are served in a plated meals*
- *Each table must includes table skirting;
- *Serves in area specified by end-users on or before 04:30pm.

Other Requirements:


- Must provide at least 100 food boxes for take-outs
- All left-over foods should be properly coordinated to end-user and
 be given to the authorized representative.
- All servers should be in uniform with name tags of "Supplier"
- Supplier is required to provide list of names of employees and
 list of equipment they will bring inside the venue


Quality:

Delicious; Meals are prepared in proper, hygienic and safe place;
 Big Servings; Spill-free; Freshly made (not spoiled);
 Delivered at specified time
 Supplier should warrant the agency that in case of spoilage and
 not good quality meals, they will replace and provide the same
 immediately.


Total Amount in Words: **Five Hundred Sixty Thousand Pesos Only** Php **560,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
 (Signature over printed name)
1-31-23
 (Date)

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: 
ARIEL J. UBIÑA
 Chief Accountant

ALOBS: 02-101101-2023-D1-039
 Amount: ₱560,000.00

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184


CHRISTIAN D. BUAT
 Admin Assistant I, Administrative Division